



Vendor #: \_\_\_\_ - \_\_\_\_\_

**Vendor Setup – Finance and Banking, Automated Payment Deposits/Wires**

**Contact Information (Canopach’s Contact Person at Your Organization)**

Contact Name: \_\_\_\_\_  
*First* *Last* *M.I.*

Contact Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
*Street Address* *Suit/Unit #*

\_\_\_\_\_ *City* *State* *ZIP Code*

Contact Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact E-mail Address: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_ Alternate Contact Phone: \_\_\_\_\_

**Vendor Information (Your Organization)**

Company Name: \_\_\_\_\_ Vendor Type: \_\_\_\_\_  
 1099: \_\_\_\_\_

Company Address: \_\_\_\_\_  
*Street Address*

\_\_\_\_\_ *City* *State* *ZIP Code*

Switchboard Phone: \_\_\_\_\_ Web Site: \_\_\_\_\_

TIN\*: \_\_\_\_\_ Canopach COA#: \_\_\_\_\_

**Bank Account Information (For Canopach Transfers-In To Your Account Only)**

Bank Name: \_\_\_\_\_

Name of Account: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

IBAN\*\*: \_\_\_\_\_ SWIFTBIC\*\*\*: \_\_\_\_\_

Special Note: \_\_\_\_\_

\*TIN – Tax Identification Number for US entities; \*\*IBAN – for bank accounts not domiciled in the U.S.; \*\*\*SWIFTBIC – for SWIFT transfers.  
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